NORTH OXFORD TENNIS CLUB

Child Supervision Policy

This policy sets out North Oxford Tennis Club's expectations for the supervision of children under 13 years old while at the club, and the arrangements for dropping off and collecting children attending coaching sessions and camps. It applies to all parents, guardians, carers, coaches and staff.

1. General Supervision

- Children under 13 years old must be supervised at all times while at the club either by parent or guardian or their nominated adult or at a formal club session supervised by coaches.
- The club grounds and clubhouse are open to members of the public and are not supervised by club staff. They must not be assumed to be a safe environment in which to leave a child under 13 unaccompanied, even briefly.
- Responsibility for supervising a child under 13 at any time they are not formally in the care of a coach rests with the parent or guardian.

2. Sign-In and Sign-Out for Coaching Sessions and Camps

- For formal coaching sessions and camps, children under 11 years old must be signed in directly with the coach by a parent or guardian at the start of the session, and signed out and collected directly from the coach at the end of the session.
- A child under 11 must not be dropped off or left to arrive at, or leave, a session unaccompanied.
- Children aged 11 and over may arrive at or leave a session without being formally handed over to or from a parent or guardian, provided that the parent or guardian has expressly stated this on the session consent form.
- Where no such consent has been given for a child aged between 11 and 13, the sign-in and sign-out arrangements described above will apply in the same way as for children under 11.

3. Prompt Collection

- Parents and guardians must collect their child promptly at the end of each formal session.
- A child who is not collected on time will need to be supervised by the coach, who will typically have other commitments (including further sessions) immediately following.
- Where a parent or guardian fails to collect a child on time, the club will require payment of a minimum of one hour of the coach's time to cover the additional supervision provided.

4. Persistent Non-Compliance

- The club recognises that late collection or missed drop-off arrangements can occasionally happen. However, persistent failure to comply with the drop-off and/or pick-up requirements set out in this policy will result in the child being excluded from the coaching sessions or camps affected.

5. Questions

Any questions about this policy, or requests to update consent arrangements for a child, should be directed to the club's coaching team or committee.

Policy adopted by North Oxford Tennis Club.

Review date: _____